

**Audubon Area Community Services
Community Services Committee Meeting**

MINUTES

March 16, 2010

The Community Services Committee scheduled its March meeting at the Owensboro Regional Recovery (ORR) Center. Prior to the meeting, an 11:00 a.m.–12:15 p.m. tour of the ORR facility was provided for all who wished. Both Lighthouse Recovery Services, Inc. Board Members and AACS, Inc. Board members were in attendance for the tour of the facility, which was provided by AACS Counseling Services Director Cathy Spires and ORR Director Sarah Adkins.

Committee Members Present:

Rev. David Combs

Ms. Daisy James
Mr. Thomas Platt

Ms. Charlotte Vandgrift

AACS Staff Present:

Ms. Sarah Adkins, Director, Owensboro regional Recovery, Ltd.
Mr. Ronald Logsdon, Chief Executive Officer, AACS
Ms. Robyn Mattingly, Director, Senior Service Corps, AACS
Ms. Sondra Mattingly, RSVP Manager, Senior Service Corps, AACS
Mr. Byron Mayes, Chief Financial Officer, AACS
Mr. Brian Schneider, Fiscal Manager, AACS
Ms. Cathy Spires, Counseling Services Director, AACS
Ms. Judi Whitney, Recorder, Counseling Services Department, AACS

Lighthouse Recovery Services, Inc. Members Present:

Ms. Karen Coleman, Board Member
Ms. Maryanne Mountain, Board Treasurer — and AACS, Inc. Fiscal Manager
Mr. Richard Murphy, Board Chair
Ms. Sandy Rich, Executive Director

JOINT MEETING—LIGHTHOUSE & AACS BOARD COMMITTEE

Owensboro Regional Recovery, Ltd. Ms. Spires gave an update on ORR. She explained the number of residents and how many residents are needed to qualify the Low Income Housing Tax Credit delivery — a total of 38, one for each unit — by March 31, 2010. The tax credit delivery to the equity provider, PNC Bank, relies on ORR obtaining that number of residents (one in each Tax Credit unit) by or before April 1, 2010, the date the project is committed by virtue of its Limited Partnership Agreement with PNC to begin Tax Credit delivery.

Ms. Spires explained how the ORR residents are referred, and that some (up to fifty) could come from the Department of Corrections. The paperwork involved is a long process and requires a lot of time in which to accept a resident. She noted that the Lighthouse Recovery Services, Inc. Board is partnered with Audubon Area Community Services in supporting ORR. Both are working together to help ORR become fully operational.

Ms. Coleman explained the number of residents on their waiting list at the Lighthouse have a process they have to go through in order to transition from Lighthouse's facilities into ORR. Their residents have to be "ready and able" to go to ORR. Too, she discussed that local Judges have to sign off on a pre-trial release as a prerequisite for some to gain admittance to ORR. She added that she and Ms. Rich were working on getting more residents into ORR by the end of the week.

Mr. Logsdon distributed handouts on ORR, including its organizational chart and a “flowchart” that depicted how all of the discrete parts and entities fit together in the ORR enterprise.

Ms. Spires went over the changes in Peer Mentors. These experienced personnel, virtually all referred from The Healing Place in Louisville, who are involved in ORR are dedicated and hard working, she said. Changes occur due to personnel finding suitable employment or wanting a change in employment. Personnel will change from time to time. There is an opening now for a Phase I Coordinator, she said.

Mr. Murphy discussed the ORR Grand Opening. The Lighthouse Recovery Services, Inc. Board is in charge of the Grand Opening, which is tentatively set for April 21st, but is subject to change depending on the availability of someone from the Governor’s office. If delayed, the Grand Opening may be in mid May, he said.

Also, Mr. Murphy discussed Room Sponsorship program through Lighthouse Recovery. Most of the money had been collected. The money will purchase plaques to be hung outside rooms with dedications engraved on them. He also mentioned how Lighthouse is working toward obtaining funding for each year for ORR.

Mr. Logsdon and Ms. Spires described what the roles of the respective Lighthouse and AACS Board members are. Mr. Murphy and Mr. Logsdon work together, but Ms. Adkins operates the ORR facility and its services in accordance with the Recovery Kentucky Guidebook, which outlines the operational guidelines and requirements for all “Recovery Kentucky” facilities. The Lighthouse and AACS Board discussed those policies and procedures.

Mr. Mayes, AACS CFO, presented the current ORR financial report to the members of both boards. He also explained the Tax Credit delivery requirements and how that applied in the ORR funding and long-term liability, as the way the equity provider receives his return on investment is through bottom-line tax credits to be earned over the next ten years of ORR’s operations.

This concluded the joint meeting of the Lighthouse Board and AACS Board’s Community Services Committee.

COMMUNITY SERVICES COMMITTEE OVERSIGHT

The Community Services Committee was convened by Chairman Combs for its business session at 12:30 p.m.

February Financials. Mr. Mayes presented the financial updates for AACS programs under the purview of the Community Services Committee. He distributed handouts which had the programs spending and budget. He discussed the expenditures for each Counseling Services Department and Senior Service Corps program. The CFO reviewed and discussed the Budget Performance Report which demonstrated the expenditures spent to date by Family Preservation (IFPS)/Family Reunification (FRS), Community Services Block Grant (CSBG), Senior Companion (SCP), Foster Grandparent (FGP) and other programs within the two AACS departments. The reports were received by the Committee members.

Counseling Services Department.

Ms. Spires gave the Committee the following reports:

Low-Income Home Energy Assistance Program (LIHEAP). Ms. Spires informed the Committee that the FY2010 LIHEAP season was almost over. With the close of business on March 31st the FY2010 “Crisis Component” LIHEAP services will end, regardless whether the funds are expended.

She urged any Green River Area counties or clients who were in need of LIHEAP assistance to please come forward very soon. A client must be income qualified and must provide a disconnect notice to be eligible for assistance.

Community Services Block Grant (CSBG). Ms. Spires distributed a service report explaining CSBG, both the FY2010 “regular” CSBG grant and that from ARRA (American Recovery and Reinvestment Act of 2009). She also provided a CSBG budget/expenditures summary relating to both the regular and ARRA CSBG grants.

Family Preservation/Family Reunification. Ms. Spires informed the committee that no word on the RFP for IFPS funding has been received. The committee may have to meet before the May meeting in order to look over the RFP before being submitted to the whole board for approval.

AmeriCorps*VISTA. Ms. Spires stated that AACS’ VISTA program will remain only through August, 2010, and then the agency’s VISTA funding and program will terminate.

The Committee took no action and made no recommendations for Board review or consideration.

Senior Service Corps.

Ms. Mattingly gave the Committee the following reports and requests for Committee action:

2010 CNCS Grant Award Amendments. Ms. Mattingly explained the Corporation for National and Community Services’ (CNCS) Notices of Grant Awards *amendments* recently received for all three AACS, Inc. Senior Service Corps (SSC) programs — Foster Grandparent Program (FGP), Senior Companion Program (SCP), and Retired and Senior Volunteer Program (RSVP). She noted that those respective 2010 grants had been brought *in proposal form* before the full AACS Board and were approved at its February 16, 2010 meeting. The subsequent amendments, as approved by the Corporation for National and Community Service, incorporate a 2% COLA, along with increases in supplies and training line items, and it is because of those CNCS amendments/augmentations that the respective Grant Awards were again being presented to the Committee for review.

The SSC Director’s report was received, but no further action was deemed necessary.

RSVP Augmentation Proposal. Ms. Mattingly discussed the *concept paper* that she had submitted to CNCS for an RSVP augmentation. That concept paper was approved by the Corporation for National and Community Service, enabling a full-blown proposal to be submitted. The application proposes recruiting fifteen (15) new RSVP volunteers to assist with the agency’s Weatherization Assistance Program services and home energy audits.

Ms. Vandgrift motioned to proceed with the full RSVP Augmentation application. Ms. James seconded. Motion carried.

RSVP Stakeholder Assessment. Ms. Mattingly distributed a rough draft for the RSVP Stakeholder Assessment. The final draft will be submitted in May so the committee needs to look over the draft and become familiar with it.

Senior Service Corps Recognition — April 16, 2010. Ms. Mattingly reported that the annual Senior Service Corps Volunteer Recognition will be held on April 16th. The event will be held at the Blessed Mother Family Life Center in Owensboro, 9:30 a.m.–1:00 p.m. Brunch will be served. All AACS Board members will receive an invitation, she advised.

COMMITTEE MEETING SCHEDULE

May 18, 2010

July 20, 2010

September 21, 2010

November 16, 2010

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:20 p.m.

Rev. David Combs
Committee Chair