

**Audubon Area Community Services
Community Services Committee Meeting**

MINUTES
May 20, 2008

The Community Services Committee met at 12:00 p.m. on Tuesday, May 20, 2008, in the Senior Service Corps Conference Room in the Elizabeth Munday Senior Center in Owensboro.

Committee Member Present:

Rev. David Combs

Staff Present:

Ms. Cathy Lamar, Director, Counseling Services, AACS
Ms. Robyn Mattingly, Director, SSC
Mr. Terry Payne, Chief Financial Officer, AACS
Ms. Shirley Spalding, Office Manager, SSC

In the absence of the chair and vice chair, Rev. Combs opened the meeting with an invocation.

Counseling Services and Senior Service Corps Financial Reviews. Mr. Payne provided April financial reports and reviewed pertinent detail in the respective Counseling Services and Senior Service Corps budgets by their account classifications. Mr. Payne commented all programs in both departments were in good shape and within budget.

COMMITTEE OVERSIGHT AND NEW BUSINESS

Counseling Services Programs.

Ms. Lamar presented brief updates on programs in her department in which there were significant developments taking place.

Community Services Block Grant (CSBG). Ms. Lamar reported that the McLean County coordinator, Jenny Smith, was planning to retire in August 2008. Ms. Lamar said that she had already received several resumes from persons interested in that position. She noted that the Cabinet for Health and Families (CHFS) monitoring visits were taking place the entire week. The CSBG/Administration/Agency Governance monitoring session will be held on Wednesday, May 21st, she said.

Kentucky Intensive Services Program (KISP). Ms. Lamar reported that AACS executive director Ron Logsdon had received a May 2, 2008, letter from J. Ronald Haws, acting commissioner of the Justice and Public Safety Cabinet informing Mr. Logsdon that funding for the KISP program would be reduced by fifty percent (50%) — from \$1,036,796 to \$518,398 — for fiscal year 2009, that is, beginning July 1, 2008. Due to this budget reduction, the Lexington KISP office will close but the Louisville office will remain open. Also, the KISP staff will be reduced approximately in half and fewer areas throughout the Commonwealth will be provided KISP services under this Department of Juvenile Justice grant. With qualified legal advice provided through Dinsmore & Shohl and its “RIF” specialist, a reduction-in-force (RIF) implementation is currently underway. Some staff have already voluntarily left their KISP employment with the agency. Others are competing for

the remaining positions which will be funded under the restructure of KISP. Those not selected for those remaining KISP positions will be laid off as of June 30, 2008, but they may be considered for other AACS, Inc. positions as they are available and the former KISP employees request consideration for those positions.

Emergency Food and Shelter Program (EFSP). Ms. Lamar reviewed the current status of the EFSP. She noted that FY2008 EFSP funds for Daviess County would be depleted before the end of the week.

Healthy Marriage Proposal. Ms. Lamar advised that she and her staff had developed a Healthy Marriage Initiative (HMI) proposal to submit to the "Impact 100 Owensboro" group for its 2008 grant award. The HMI program seeks a one-time grant of \$120,000 to support HMI efforts in Owensboro-Daviess County.

Family Reunification Program (FPR). Ms. Lamar stated that she had received work from Ms. Lynda Robertson, Family Preservation Program Specialist, CHFS/Department for Community Based Services (DCBS), Frankfort, that the contract for SFY2009 and SFY2010 had been approved and AACS would retain its current funding level for FRP the next two years. Ms. Robertson said she would notify Ms. Lamar when additional information was needed.

Family Preservation Program (FPP). Ms. Robertson also advised Ms. Lamar that the FPP contract for SFY2009 and SFY2010 had been approved and AACS would retain its current funding level for the next two years. Ms. Lamar advised that the FPP monitoring had occurred earlier in the week. No issues or problems were cited by the Cabinet for Health and Families contract monitor.

New FPP Provider in the Green River Area. Ms. Lamar reported that the SFY2009 FPP expansion dollars had been awarded to Bellewood, a residential facility in Bowling Green. Bellewood would have that contract for at least the next two years, without going through a competitive bid process. Bellewood also received short term funding for March-June 2008.

Senior Service Corps.

Ms. Mattingly presented an overview of the current status of her Senior Service Corps (SSC) programs, Foster Grandparent Program (FGP), Retired and Senior Volunteer Program (RSVP), and Senior Companion Program (SCP).

SSC Income Reviews. To comply with Corporation for National and Community Service (CNCS) program guidelines, all Foster Grandparents and Senior Companions are required to complete an *annual* income review and assessment. Policy level involvement in that process is also required. Ms. Mattingly asked Rev. Combs, on behalf of the AACS Board, to review and sign the completed income review forms.

United Way Service Visit. Ms. Mattingly reported that members of the United Way of the Ohio Valley panel visited with the Senior Service Corps staff and three of the volunteers on Thursday, May 15th. Ms. Mattingly advised that Board members Chairman Jerry Manning and Ex-officio Vice Chair for Senior Services Nelda Barnett represented the AACS Board at that meeting.

2007 Governor's Awards. SCP Manager Cathy Campbell, two Senior Sompanions and Ms. Mattingly traveled to Frankfort on Thursday, May 8th to receive awards for notable volunteer service. Ms. Mattingly said that Senior Companion Marian Dunville received the *National Service — Individual* award and the Senior Companion Program itself received the *National Service — Group* award.

National Senior Service Corps Conference. Ms. Mattingly reported that the entire SSC staff will travel to Atlanta, Georgia, on May 31st to attend the CNCS national conference, which ends on June 3rd, 2008. She will also attend the new director's session on May 30th. Keynote speakers for the conference are Former President Jimmy Carter and his wife, Rosalynn.

Volunteer Update — FGP/SCP. Ms. Mattingly commented that both the FGP and SCP programs need volunteers, but especially the Foster Grandparent Program, which is very low on hours. In an effort to partner with the Owensboro District of the United Methodist Church, she met with District Superintendent, Rev. Dale Carden. Together, they are pursuing opportunities to recruit FGP and SCP volunteers and serve new clients and members in the seven-county service area.

OTHER BUSINESS

Hancock County Food Pantry. Ms. Mattingly expressed concern about the AACS SSC thus far *not* being able to obtain the renewal of the RSVP Memorandum of Understanding (MoU) for the Hancock County Food Pantry, which MoU was due in September 2007. After repeated calls to the president of the Pantry and others, the MoU still has not been signed and returned. After consultation with AACS executive director Ronald Logsdon, both Ms. Lamar and Ms. Mattingly will speak to Ralph Nash, CSBG's Hancock County coordinator, about assuming responsibility for the Food Pantry. Ms. Mattingly said that she and Ms. Lamar will continue their efforts to pursue this avenue.

Board Training — *Update.*

At the request of the AACS executive director, Ms. Mattingly distributed copies of the Board of Directors Training Report from the Board's February training conducted by Ms. Colleen Mendel. Further discussion is proposed for the July 15th Community Services Committee meeting.

Committee Meetings Remaining in 2008.

Future meeting dates are:

July 15, 2008

September 16, 2008

November 18, 2008

The committee will meet each date at noon in the SSC Conference Room in the Elizabeth Munday Senior Center.

ADJOURNMENT

There being no further business, Rev. Combs adjourned the meeting at 1:00 p.m.

Rev. David Combs