

Audubon Area Community Services
Community Services Committee Meeting

MINUTES
September 16, 2008

The Community Services Committee met at 12:00 p.m. on Tuesday, September 16, 2008, in the Senior Service Corps Conference Room in the Elizabeth Munday Senior Center in Owensboro.

In the absence of the chair and vice chair, Rev. Combs opened the meeting with an invocation and introduced Ms. Maryanne Mountain, Interim Chief Financial Officer.

Committee Members Present:

Nelda Barnett
David Combs

Daisy James
Jerry Manning

Staff Present:

Robyn Mattingly, Senior Service Corps Director
Maryanne Mountain, Interim Chief Financial Officer
Shirley Spalding, Recorder

Counseling Services and Senior Service Corps Financial Reviews. Ms. Mountain provided August financial reports and reviewed pertinent detail in the respective Counseling Services and Senior Service Corps budgets by their account classification. Ms. Mountain commented all programs in both departments were in good shape and within budget.

NEW BUSINESS

COMMITTEE OVERSIGHT.

Counseling Services.

Counseling Services Program Update was not available due to the absence of Ms. Cathy Lamar, Director, Counseling Services. Ms. Lamar was ill and unable to attend the meeting.

Senior Service Corps.

2009 Workplans/Budget Renewals for FGP/RSVP/SCP. Ms. Mattingly reported every three years federal work-plans and budget renewals for all three Senior Service Corps (SSC) programs must be submitted to the State of Kentucky and the Corporation for National Community Service in Washington, D.C. The reports are due to the state by October 1st for review before submission to the Corporation by October 15th.

Ms. Mattingly advised that the AACS Senior Service Corps did not receive any changes in funding for its three programs. The Foster Grandparent Program and Senior Companion Program continue to include a ten percent (10%) match requirement, and RSVP includes a thirty percent (30%) match. The 2009 budgets for the three SSC programs are as follows.

Foster Grandparent Program (FGP)	\$240,993 – 54 volunteer service years (VSY's)*
Retired and Senior Volunteers (RSVP)	\$152,642

Senior Companion Program (SCP) \$385,910 – 85 volunteer service years (VSY's)

*The Foster Grandparent Program budget includes seven (7) VSY's, which will not be funded with federal funds. FGP VSY's total sixty-one (61) for calendar year 2009.

Ms. Barnett moved to recommend Board approval for the 2009 Foster Grandparent, RSVP and Senior Companion work-plans and budget renewals as presented. Ms. James seconded and the motion passed unanimously.

FGP/RSVP/SCP Program Assessments. Every three years, all SSC programs are required to be reviewed by an independent consultant. Ms. Mattingly contracted with Mr. Mark Hedges, institutional researcher at a local college, to perform the program assessments. Each program is evaluated as follows: 1) Characteristic/Requirement, 2) Strength Indicator and 3) Comments. Strength Indicator Keys are: X – Excellent; Y – Good; Z – Needs Improvement; and I – Incomplete Information. Mr. Hedges' reports were attached as exhibits 1, 2 and 3 to the Committee's handouts.

FGP Project Self-Assessment. The checklist, exhibit 1, reflected eighty-eight (88) characteristics/ requirements ranked *excellent* and five (5) ranked *good*.

Ms. Barnett, Rev. Combs and Ms. James offered suggestions on ways area agencies and churches can assist elementary schools which would, in turn, possibly free up funds so the schools may be able to furnish lunches for Foster Grandparents.

RSVP Project Self-Assessment. The checklist, exhibit 2, showed seventy-three (73) characteristics/ requirements ranked *excellent*; four ranked *good*; and one (1) as *needs improvement*. Administrative and fund-raising competence stands at 24 percent attained of the required 30 percent. Ms. Mattingly commented the RSVP program manager is actively planning collaborative events in order to meet the required 30 percent match by year end.

SCP Project Self-Assessment. The checklist, exhibit 3, reflected eighty-nine (89) requirements as *excellent*; four (4) requirements as *good*; and one (1) as *needs improvement*. The high price of gas is not being offset by transportation reimbursement. The members of the committee are aware of this situation.

Travel Reimbursement for RSVP Volunteers. After review of the transportation budget for RSVP volunteers, Ms. Mattingly proposed lifting the \$12.00 maximum daily mileage reimbursement cap for RSVP volunteers through the end of the year. She commented that mileage reimbursement would remain at \$0.38/mile.

Rev. Combs made a motion to lift the \$12.00 maximum daily mileage reimbursement cap, Ms. Barnett seconded, and the motion was approved by unanimous vote.

(The Committee acting in its role of SSC Advisory Council, the above action does not require AACS Board action.)

Senior Day Out – September 24, 2008, Towne Square Mall. In conjunction with the Office of the Kentucky Attorney General, TRIAD and local law enforcement agencies, Senior Day Out will be held on Wednesday, September 24 from 8:30 a.m.–2:00 p.m. Senior Day Out covers the seven-county area and is free and open to the public. Scheduled events include a health fair, entertainment and information booths.

Drug Toss – September 26, 2008, Wesleyan Park Plaza and November 13, 2008, McLean County Senior Center. Local law enforcement agencies are sponsoring a drive-by drug toss at the above

locations on the dates listed. Ms. Mattingly also announced a drug toss was scheduled on September 25 at the Whitesville Senior Center.

Volunteer Recognition Events. Every year, the Senior Service Corps sponsors a volunteer recognition for all three programs. Due to the closing of a local hotel, the recognition event had to be split between two counties. Volunteers from Daviess, Hancock, McLean and Ohio counties will be recognized on October 22nd at Our Lady of Lourdes Parrish Hall in Owensboro. Volunteers from Henderson, Union and Webster counties will be recognized on October 30th at Wolf's Banquet and Convention Center in Henderson. Registration begins at 9:00 a.m. and the celebration will end at 1:00 p.m. Ms. Mattingly invited all Community Services Committee members to attend.

Board Training Update

Review of 990 forms was tabled until the next committee meeting.

Committee Meetings Remaining in 2008

The last Committee meeting for 2008 is scheduled for November 18, 2008. The meeting, scheduled to begin at noon, will be held in the Senior Service Corps Conference Room in the Elizabeth Munday Center.

ADJOURNMENT

There being no further business, the meeting adjourned at 1:12 p.m.

Rev. David Combs
Acting Chairperson