

Audubon Area Community Services
Community Services Committee Meeting

MINUTES

July 15, 2008

The Community Services Committee convened its meeting at noon at the second floor meeting room of the AACCS Senior Service Corps on the west wing, second floor of the Elizabeth Munday Senior Center in Owensboro.

Committee Member Present:

Ms. Nelda Barnett

Rev. David Combs

Ms. Jaime Rafferty

Rev. Jerry Manning

Staff Present:

Ms. Cathy Lamar, Counseling Services Director

Mr. Ronald Logsdon, Executive Director

Ms. Robyn Mattingly, Senior Service Corps Director

Mr. Terry Payne, Chief Financial Officer

Ms. Judi Whitney, Recorder

REPORTS

Programs' Financial Review. Mr. Payne reviewed all program budgets under the purview of the Community Services Committee. The Senior Service Corps programs' review was a mid-year report. Counseling Services' programs were reviewed for the end of their July 2007-June 2008 fiscal year. The CFO reported that all programs under the Committee's oversight were in excellent financial shape.

NEW BUSINESS & COMMITTEE OVERSIGHT

Counseling Services Department.

Kentucky Intensive Services Program (KISP) Reduction-In-Force and Restructuring.

Ms. Lamar began by informing the Committee of the forced reduction process (due to a substantial state budget cut) and how the KISP program was presently proceeding. Ms. Lamar stated one position had been newly filled, but no other hiring was needed due to the restructuring. The program administration for KISP remains in Owensboro while an additional KISP office is still maintained in Louisville — Jeb Haynes as its supervisor. The Lexington KISP office had to be closed. Ms. Lamar stated the possibility of hiring a part-time or temporary employee to work fifteen (15) hours in the Louisville office to help organize the paperwork there.

Community Services Block Grant (CSBG).

Ms. Lamar informed the committee that CSBG is running smoothly. One county coordinator, Jenny Smith, McLean County, is retiring at the end of the month, so Ms. Lamar is looking over possible candidates for the position in McLean County. Ms. Lamar also stated that the office may have to be moved from its present location because County Judge/Executive Larry Whitaker may need the space for other county purposes.

Family Preservation Program.

Ms. Lamar also discussed the Family Preservation Program (FPP). One staff therapist position in the program is available; another will open probably in September. There have been a fairly good response to the employment opportunity for the position(s), she said.

Hancock County Food Pantry. Ms. Lamar added that the Food Pantry in Hancock County had been a subject of some debate recently. The Help Office there is the governing body for the Food Pantry,

which serves a great number of Hancock County clients. She and Robyn Mattingly had recently met with the Help Office board regarding Audubon CSBG's and Senior Service Corps' RSVP's continuing role — or not! — with the Food Pantry, which both AACS programs have historically supported and staffed. The new director of the Food Pantry does not wish to work with Audubon; however, the Help Office board seems to have other thoughts about that.

Ms. Lamar asked if anyone had further questions. There were none.

Green River Workforce Investment Board. Mr. Logsdon asked Ms. Lamar for clarification regarding her involvement with and service on the Green River Area's Workforce Investment Act (WIA) Board. The point of the inquiry was the new 2008-2009 Memorandum of Understanding (MoU) he had just received from the Green River Area Development District (GRADD). Although he understood that the federal WIA legislation required CSBG's participation in WIA he was uncertain how AACS actually performed in that role and context. Ms. Lamar said she would review the MoU regarding the WIA Board, make any appropriate changes to the GRADD document/agreement, and advise Mr. Logsdon accordingly.

Senior Service Corps.

United Way 2009 Contracts Funding. Ms. Mattingly distributed handouts on the United Ways' allocation of funds for the Henderson County United Way and the United Way of the Ohio Valley.

Henderson County United Way — Senior Companion Program and Foster Grandparent Program. The Senior Companion Program and the Foster Grandparent Program did not have to submit a written application for funds through the United Way of Henderson, but was notified that the funding levels for both programs were reduced by \$1,000 each, due to the overall campaign shortfall, and not a reflection on the programs' operations.

United Way of the Ohio Valley — Senior Companion Program and Foster Grandparent Program. A formal application process and allocation panel site visit was conducted for funding through the United Way of the Ohio Valley. Ms. Mattingly reported that the Senior Companion Program and the Foster Grandparent Program were both funded for 2009 at the current 2008 level through the United Way of the Ohio Valley.

Rev. Jerry Manning moved to approve the 2009 management letters and subsequent contracts from the United Way of Henderson County for the Senior Companion Program and the Foster Grandparent Program. Motion seconded by Nelda Barnett. Motion carried unanimously.

Rev. Manning moved to approve the 2009 management letter and contract for the United Way of the Ohio Valley for the SCP/FGP. Motion seconded by Nelda Barnett. Motion carried unanimously.

The letters and contracts will be sent to the full Board for action at its August meeting.

City of Owensboro RSVP FY2009 Funding. Ms. Mattingly also reported that the AACS, Inc. RSVP, a city-funded agency, received its full requested amount of \$12,402. This year, City of Owensboro funding requests are also being approved through the United Way of the Ohio Valley. The FY2009 funding is a 2% increase over 2008, she said.

Daviess County Fiscal Court FY2009 Funding for RSVP. Daviess County Fiscal Court also allocated the requested amount of \$3,750 for the RSVP for 2009. Staff had been prepared for a reduction. Staff is still waiting to hear from the other Green River area counties Fiscal Courts for notification of their FY2009 funding for RSVP.

Senior Service Corps (SSC) Volunteer Recognition. Due to the closing of the Executive Inn in Owensboro, the SSC volunteer recognition events have been split into two separate events this year. The first event will be October 22nd at the Our Lady of Lourdes Parrish Hall for SSC volunteers in Daviess, Hancock, Ohio and McLean counties. The second event will be October 30th at Wolf's Banquet and Convention Center Henderson for Henderson, Union and Webster counties' SSC volunteers.

Elizabeth Munday Center Exchange of Training Space. Ms. Mattingly also discussed that more training space was expected to be made available at the Elizabeth Munday Center. The American Red Cross had moved out of its second floor space in the building, so the AACS Senior Service Corps expects to be given the additional space at no additional cost. In exchange, the meeting room currently being used for this Committee meeting would revert to the Elizabeth Munday Center's own use.

Senior Celebration. The Senior Celebration will be held at the Sportscenter, July 24th, reported Ms. Mattingly. Audubon Area Community Services, Inc. is a major sponsor of the celebration and will have an exhibit at the Sportscenter event, she said.

First Ladies' "Generations United" Quality Pre-school Initiative. Ms. Mattingly also noted that the Senior Service Corps will be involved in an initiative through *Generations United* supported by all of Kentucky's living First Lady. Senior volunteers will be advocating for quality pre-schools. Mr. Keith Sanders, AACS Board's ex-officio vice chair for strategic thinking, is one of four state chairs and he will be working closely with area's seniors to get them involved in the *Generations United* pre-school advocacy program.

Senior Service Corps Mid-year Services Summary. Ms. Mattingly distributed a handout on the end of the first six months for all three Senior Service Corps programs. The numbers for Foster Grandparents, Senior Companions and Retired and Senior Volunteers are right on target, she said.

OTHER BUSINESS

Board Training. It was noted that training for the Board Committee should be on the agenda for each Committee meeting. Board Chairman Jerry Manning said that the Board should discuss training and focus on the responsibilities of the respective Board Committees' members. At the Committee's next meeting, the agency's IRS Form 990 (required annual report) should be discussed with the Board members so they can gain a better understanding of the document.

Meeting Schedule. The next meeting for the Community Services Committee is set for September 16th at 12:00 p.m. at the Elizabeth Munday Center.

ADJOURNMENT

There being no further business,

the meeting was adjourned at 1:05 p.m.

Rev. David Combs
Acting Committee Chairperson